Chicleusia Alves Tavares

Tavajobs@gmail.com | 07404040329 | United Kingdom

Alfred Rennox

City of London, UK

Dear Hiring Manager,

I am excited to apply for the Trainee Data Analyst position at Alfred Rennox, particularly drawn to Alfred Rennox’s emphasis on comprehensive training and career development. The opportunity to collaborate with senior analysts on impactful projects and utilize cutting-edge data tools is immensely appealing. I am confident that my background (as listed below) aligns well with the responsibilities outlined, and I am enthusiastic about the prospect of contributing to your organization’s success.

**AI-Powered Project:** I am developing an AI-based resume screening and job matching system, tackling issues in automated hiring. This project showcases my ability to work with Python, data processing, and machine learning, emphasising real-world problem-solving and innovation.

**Internship Experience:** Completed an online internship with J.P. Morgan Chase, strengthening my ability to manipulate data, create financial reports, dashboards, and insights using Excel, and apply business intelligence techniques.

**Technical Proficiency:** Designed a stock control system using SQL (XAMPP, PHP), enhancing data management for a takeaway business. With notes in Python (NumPy, Pandas, Matplotlib), SQL, Power BI, Tableau, and data analytics techniques.

**Data-Driven Decision Making:** Comfortable working with structured data, developing reports, and building interactive dashboards.

**Communication & Problem-Solving:** Developed strong analytical problem-solving skills through my customer-facing roles at L’Oréal and Footlocker, where I handled high-volume data, collaborated across teams, and improved service delivery.

Thank you for considering my application. I look forward to the possibility of discussing how my skills and experiences align with your team’s needs.

Best regards,

Chicleusia Alves Tavares